

**DEER RUN ESTATES HOMEOWNERS ASSOCIATION**  
**ARCHITECTURAL REVIEW AND APPROVAL APPLICATION FORM- (REQUEST**  
**FOR APPROVAL OF EXTERIOR IMPROVEMENT OR CHANGE)**

Homeowner: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

**INSTRUCTIONS**

Proper completion of this application will expedite processing. Incomplete applications will be returned without approval; therefore, it is suggested that you review all documents before completing the application.

Application **MUST** be accompanied by the information noted in the checklist, which includes a copy of a survey for your property showing location and dimensions of all existing and proposed improvements and clearing/land disturbances to scale.

The application must be signed by homeowner in the space below and under the liabilities section on the bottom of the page titled "Improvement Application Information Checklist". Work **MUST BEGIN** within six (6) months of approval. If work is not started within six months, the approved application will be null and void. Township approval is required for all construction. Association approval is necessary before submission to Township. All outside improvements/changes require Association approval.

**DESCRIPTION OF IMPROVEMENT**

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I request approval of the Deer Run Estates Homeowners Association to undertake the above improvement to my property at the address shown above. As the Unit Owner, I/We agree to be totally responsible for the entire installation, maintenance, and upkeep (replacement, insurance, etc.) for the above addition, if approved. The plan and agreement will be made part of any agreement of sale that I/We enter into for the above-mentioned Unit.

Owner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**THIS SPACE FOR USE BY THE OFFICE AND THE ASSOCIATION**

Date application received: \_\_\_\_\_ Date of review by Association: \_\_\_\_\_

Comments:

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**DEER RUN ESTATES HOMEOWNERSASSOCIATION**

Approved: \_\_\_\_\_ Not Approved: \_\_\_\_\_ Date: \_\_\_\_\_  
Architectural Review Committee

Approved: \_\_\_\_\_ Not Approved: \_\_\_\_\_ Date: \_\_\_\_\_  
Board of Directors

**INDEMNIFICATION AGREEMENT**

For and in consideration one dollar, \_\_\_\_\_ as  
“Contractor” performing work on the property of  
\_\_\_\_\_ as

“Owner” located at \_\_\_\_\_  
in the community of Deer Run Club Estates as a “Community” managed by the Deer Run Estates Homeowners Association as “Association”, Contractor does hereby indemnify Owner, Community, and Association and saves them harmless from and against any and all liability for damages, costs, losses, charges and expenses, including reasonable attorney’s fees and costs, of whatever kind or nature which Owner, Community or Association shall or may incur by reason of claims brought against them by any employee of contractor or subcontractor arising out of the aforementioned work.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Contractor

\_\_\_\_\_  
Witness

**Return to:** Associa Mid Atlantic  
14000 Horizon Way  
Suite 200  
Mt. Laurel, NJ 08054

**DEER RUN ESTATES HOMEOWNERS ASSOCIATION  
IMPROVEMENT APPLICATION INFORMATION CHECKLIST**

1. A copy of the survey for your property showing, to scale, the size and location of any improvements (i.e.: deck, patio, landscaping including trees & shrubbery, fence, etc.) and their elevation related to your home and surrounding area.
  2. Details showing type, style, materials, location, fence height, etc. Please submit pictures, if possible.
  3. You must comply with all applicable laws, permits, ordinances, restrictions and covenants and any additional information required by the Township for the installation of any improvement.
  4. As part of the approval, the contractor must submit an insurance certificate of liability **BEFORE** work is started
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**LIABILITIES**

Association approval of an improvement project is valid to the extent that such project complies with covenants and restrictions and architectural guidelines. It does not relieve the homeowners of the responsibility of maintaining the original natural character and drainage pattern for the property.

Before undertaking improvement projects, the homeowner and/or his contractor should ascertain that the improvements will not interfere with the natural character and/or proper drainage of the property and existing drainage due to changes listed in the homeowner's application and will be the responsibility of the homeowner to correct. The homeowner assumes all responsibility for any adverse effect on the natural character and drainage caused by the improvements and will not hold the Deer Run Estates Homeowners Association, the Board of Directors, or the Architectural Review Committee responsible. Association approval of home improvements shall not relieve the homeowner of all liabilities.

Agreed to by: \_\_\_\_\_ Date: \_\_\_\_\_  
Homeowner's Signature